**Fall 2020 Preservation Piedmont Community Preservation Grants Program**

Established in 1993, Preservation Piedmont is a local, non-profit grass-roots organization dedicated to historic preservation. The purposes of Preservation Piedmont are to serve the City of Charlottesville, the County of Albemarle, and adjacent localities by:

* Revealing and sharing an honest and more inclusive history of our region
* promoting greater public awareness of and advocacy for historic and cultural resources in the region
* protecting historic places in our region
* sponsoring educational tours and programs that focus on archaeological sites, buildings and structures, and landscapes significant to the cultural, social, and constructed history of the region
* promoting tourism based on and related to our region’s natural and cultural resources
* supporting and initiating local projects, partnerships, and studies that help to identify and protect important community resources
* monitoring local and state government actions on issues affecting preservation of historical, cultural, and natural resources

As part of our outreach, Preservation Piedmont welcomes proposals from non-profit organizations, individuals, and self-organized collaborators that embrace and promote protection, re-use, rehabilitation, and re-interpretation of historic resources, including significant cultural landscapes and archaeological sites. Categories of support include, but are not limited to:

* documentation and research initiatives including surveys and nominations
* preservation education and interpretation initiatives
* basic stabilization of all types of historic fabric, including landscapes, public art and engineered structures as well as buildings
* support for preservation-related publications and other media

Proposals will be considered from individuals, organizations, and/or localities from the following: City of Charlottesville and the counties of Albemarle, Buckingham, Fluvanna, Greene, Louisa, Madison, Nelson, and Orange. We anticipate that grant requests will be up to $3,000, and will give careful consideration to the potential users, impact and continuity of the project.

All applicants must fully complete the Community Grant Proposal Cover Sheet. All submissions should be submitted electronically in one file in a .pdf format. The grant application should be emailed to preservationpiedmont@gmail.com.

The proposal narrative should include the following:

* clear description of the project or program including expected outcomes,
* relationship of the project to the organization’s mission or the individual’s objectives,
* description of the city, town, or county served,
* project budget,
* qualifications of the project personnel,
* list of board members (including addresses if available), and
* information as to how the project will be supported in the future if necessary.

Letters of endorsement are welcomed but must be included with all other application materials. Brevity is encouraged. Useful maps, photographs and other illustrations may be helpful.

Grant recipients are expected to use the funds for the purpose approved in the grant award, and funds are to be expended within the period of time specified in the proposal. Preservation Piedmont requires that all grant recipients submit a written report (two-page minimum) on the funded project no later than one year from the date of the grant. This report will be used to evaluate the success of the grant. Grant recipients may not reapply without having submitted a report for the previous grant. A follow-up visit may be scheduled by a member of the Preservation Piedmont’s Board of Directors or a board designee. Grant recipients may be requested to make a presentation to the board and/or membership at a mutually agreeable date following project completion. Preservation Piedmont reserves the right to share information about the grant project through its own and public media.

**For questions concerning these guidelines, contact Preservation Piedmont at:**

**Preservation Piedmont
P.O. Box 2803
Charlottesville, Virginia 22902
Email:** **preservationpiedmont@gmail.com**

**Fall 2020 Community Grant Proposal**

1. Information about the applicant and/or organization:
* Applicant Name/ Project Director:
* Organization Name or name of the Non-Profit Organization sponsoring your project:
* Address:
* Email:
* Website:
* Telephone:
1. Primary contact person for information on this proposal:
	* Name:
	* Title:
	* Telephone:
	* Email:
2. One-sentence description of the proposed project:
3. Total cost of project:
4. Amount requested from Preservation Piedmont:
5. Other sources or potential sources of funding for this project (including requested and committed funds):
6. Timetable for project:
7. Project Location: Public Property? Yes\_\_\_\_\_\_ No \_\_\_\_\_\_
8. Please provide a detailed description of your project, using no more than two additional pages.

**In addition to the questions above, Preservation Piedmont recommends applications involving the publication of a book or pamphlet respond to the following questions:**

1. Describe your timeline and project phases, including names and titles of other parties assisting you with the work: Research, Writing, Editing, Design, Publication.
2. Describe logistics regarding printing and distribution: Number of pages, paper type, print type, number of copies, photos, printing service, where the book will be distributed and how.
3. If the publication is to be sold, describe how the work will be sold and how monies collected through sales will be allocated.
4. Will a website accompany the publication in a future phase?

**\*\*\*\*All items on this application must be completed or this proposal will not be considered for funding. \*\*\*\***